

**NISRA BOARD OF DIRECTOR'S  
MEETING  
NISRA Office, Crystal Lake  
May 15, 2019**

**Meeting Minutes**

**1.00 Call to Order:** The meeting was called to order at 1:37PM by Thom Palmer

**Roll Call:** Jason Herbster (Crystal Lake), Dave Peterson (Dundee), Laura Schraw (Hampshire), Thom Palmer (Huntley), Bill Hobson (McHenry), Nancy Burton (Wauconda), Dave Zinnen (Woodstock)

**Staff Present:** Jim Wiseman, Executive Director; Heidi Jenkins, Superintendent of Recreation; Gergana Minchev, Senior Manager of Finance & Administration as Recording Secretary

***2.00 Recognition of Visitors & Matters from the Public:***

None

***3.00 Superintendent's Report:***

Superintendent Jenkins gave a brief overview of the Winter participation numbers included with the board report. Jenkins informed the board members of two Interns who have started their internship at NISRA last week. In addition, the NISRA Foundation will also have an Intern whose position is fully funded through the Leadership of Greater McHenry County Intern Program.

***4.00 Director's Report:***

In addition to his board report, Director Wiseman informed the board members the newly purchased 14-passenger Wheelchair Accessible activity bus is delivered, and currently being prepared for the upcoming Summer season. Wiseman gave updates on upcoming meetings and work initiatives for FY 19/20 he is currently working on. Lastly, Wiseman asked if any of the board members would be interested to join the NISRA foursome for the upcoming Barrington Area United Way annual golf outing scheduled for June 21, 2019. He specified the Barrington Area United way is a long-time supporter of the NISRA Summer Day Camp Scholarship program.

***5.00 Presentation & Acceptance of Consent Agenda Items:***

*A motion to approve the April 17, 2019 Meeting Minutes, April 30, 2019 Financial Reports, Warrants #12.5, FY 18/19 and Warrant #1, FY 19/20*

*Motion by: Burton 2nd by: Schraw*

*Roll Call: Herbster, Peterson, Schraw, Palmer, Hobson, Burton, Zinnen*

*Ayes: 7*

*Nays: 0*

*Motion carried.*

***6.00 Old Business***

None

## **7.00 New Business**

### **7.10 Election of FY 19/20 Officers:**

Director Wiseman presented the FY 18/19 Officers and clarified that typically the Board President-Elect transitions to the Board President position. After discussion and nominations the FY 19/20 Officers are as follows:

President:	Dan Jones
President-Elect:	Dave Peterson
Treasurer:	Laura Schraw
Secretary:	Jim Wiseman

*A motion to approve the appointment of FY 19/20 Officers.*

*Motion by: Zinnen                      2nd by: Burton*

*Ayes: 7*

*Nays: 0*

*Motion carried*

### **7.20 FY 19/20 Calendar of Public Meetings:**

*A motion to approve and post the FY 19/20 Calendar of Public Meetings as presented.*

*Motion by: Hobson                      2nd by: Zinnen*

*Ayes: 7*

*Nays: 0*

*Motion carried*

### **7.30 FY 19/20 Committee Work Plan & Assignments:**

Director Wiseman asked if any of the board members would like to switch or withdraw from a Committee they are appointed to. None expressed interest.

*A motion to accept the FY 19/20 Committee Work Plans as presented and appointments of board members to the committee.*

*Motion by: Hobson                      2nd by: Herbster*

*Ayes: 7*

*Nays: 0*

*Motion carried*

## **8.00 NISRA Foundation Report**

Director Wiseman informed the board members the Mental Health Resource League is hosting their annual Spring Craft Fair, Fair Diddley this upcoming Sunday, May 19, 2019. The Mental Health Resource League is a supporter of the NISRA Foundation for number of years.

### **9.00 Comments from the Directors:**

Thom Palmer shared his experience of switching phone system to VOIP, and recommended Huntley Park District IT Service Company.

### **10.00 Executive Session:**

*A motion to enter Executive Session at 1:50PM for the Purpose of Semi-Annual Review and Release of Executive Session Meeting Minutes.*

*Motion by: Schraw                      2nd by: Peterson*

### **11.00 Action Regarding Executive Session Items:**

