

FOR RELEASE FEBRUARY 21, 2019

NORTHERN ILLINOIS SPECIAL RECREATION ASSOCIATION NOTICE TO BIDDERS

1. TIME AND PLACE OF BID RECEIPT AND OPENINGS - Notice is hereby given that the Northern Illinois Special Recreation Association (NISRA) will receive sealed bids at the NISRA Administrative Office, 285 Memorial Drive, Crystal Lake, IL 60014, for work including the furnishing and installation of all materials and equipment necessary for renovation of the NISRA Administrative Office parking lot, Crystal Lake, McHenry County, IL. All prospective Bidders are encouraged to attend a non-mandatory Pre-Bid Conference on March 7, 2019 at 1:00 PM at the NISRA Administrative Office.

Sealed bids will be accepted until 4:00 PM on April 4, 2019, and at that time will be privately opened and read aloud. The contract will be awarded at a Board Meeting of the NISRA Board of Directors on April 17, 2019 at 1:30 PM.

2. DESCRIPTION OF THE WORK - The project includes demolition of the existing parking lot, construction of a new parking lot, storm sewer system expansion, and miscellaneous improvements as detailed on the Engineering Plans. All work is to be in accordance with Engineering Plans prepared by Caldwell Engineering Ltd., dated February 13, 2019, and any authorized change orders which have been signed by both parties. Work must be performed by November 15, 2019.

3. INSTRUCTIONS TO BIDDERS - All bids must be accompanied by a bid security, consisting of a Bid Bond, Cashier's Check, or Certified Check made payable to the Northern Illinois Special Recreation Association (NISRA) in the amount of ten percent (10%) of the proposal, as guarantee that if the Bidder's base proposal is accepted, a contract will be entered into. Each Bidder shall also provide a completed Bidder Qualification form, including three (3) references of clients for which similar work was performed, listing the name, address and telephone number of the client, a description of the previous work, and the construction cost.

4. ILLINOIS PREVAILING WAGE ACT - The general prevailing rate of wages in the locality shall be paid by the successful Bidder and all subcontractors for each craft or type of work or mechanic needed to execute the contract or perform the work. All contracts for the Construction of Public Works are subject to the Illinois Prevailing Wage Act (820 ILCS 130/1-12).

5. BID PACKET AVAILABILITY - Prospective Bidders may obtain bid packages and Engineering Plans from Caldwell Engineering, Ltd., 1316 N. Madison St. Woodstock, IL 60033, Monday through Friday, 9:00 AM – 5:00 PM. Requests for bidding documents can be made by email at NISRABIDDING@caldwellengineering.com. CDs containing electronic bidding documents are available for the cost of \$20.00. Printed bidding documents are available for a cost of \$65.00. Electronic and printed copies of bidding documents can either be received in person at the address above or sent overnight via Fed-Ex for an additional cost of \$20.00. Checks should be made payable to Caldwell Engineering Ltd. and marked "NISRA Parking Lot Repair" in the note section. No refunds will be given on bidding packages.

6. QUESTIONS REGARDING BID PACKET - Questions related to the bid packet and contract Engineering Plans shall be directed to **Rebecca Stark - Caldwell Engineering, Ltd. at (815) 502-5504** between 9:00 am and 4:00 pm Monday – Thursday, or by email at

NISRABIDDING@caldwellengineering.com. No questions shall be taken after March 21, 2019 at 4:00 PM.

7. MINORITY BUSINESSES - The Owner encourages minority business firms to submit bids for the performance of the Work and the successful Bidder to utilize minority businesses as subcontractors and suppliers for labor, equipment, and services and construction.

8. REJECTION OF BIDS - NISRA reserves the right to reject any or all bids, to waive technicalities, and to accept such bid as NISRA determines in its sole discretion to be the lowest responsible bid, considering quality, serviceability, conformity with specifications and terms of delivery.

BY ORDER OF:

Jim Wiseman

Executive Director

NORTHERN ILLINOIS SPECIAL RECREATION ASSOCIATION

Dated this 18th day of February, 2019.