NISRA
Northern Illinois
Special Recreation Association

NISRA BOARD OF DIRECTOR'S MEETING
NISRA Office, Crystal Lake
August 19, 2026

1.00 Call to Order: The meeting was called to order at 1:30 PM by Scott Crowe

Roll Call: Dan Jones (Cary), Kurt Reckamp (Crystal Lake), Dave Peterson (Dundee), Laura Schraw (Hampshire), Jo Atkinson (Harvard), Scott Crowe (Huntley), Randy Splitt (Lake in the Hills), Amanda Damisch (Marengo), Tim Staton (Wauconda)

Staff Attending: Heidi Jenkins, Executive Director; Rebecca Moore, Superintendent of Recreation; Patty Panas, Senior Manager of Human Resources & Administration; Tara Mackey, Recording Secretary

2.00 Recognition of Visitors & Matters from the Public:
Director Jenkins introduced Felicia Felau, Manager of Communications and Marketing; Eli Rudin, Accounting Services from Lauterbach & Amen, LLP; and Amanda Damisch, Interim Director of Recreation for Marengo Park District.

****7.10 Presentation NISRA Independent Audit Ending April 30, 2026:***
**Board approved moving presentation up on the agenda to accommodate schedules.*
Director Jenkins introduced Hannah Cullerton, auditor from Lauterbach & Amen, LLP, to present the 2025/2026 audit via Microsoft Teams. Questions were addressed at the end.
A motion to approve the NISRA Independent Audit Ending April 30, 2026, as presented
Motion by: Peterson 2nd by: Atkinson
Roll Call: Jones, Reckamp, Peterson, Schraw, Atkinson, Crowe, Splitt, Damisch, Station
Ayes: 9
Nays: 0
Motion carried

3.00 Superintendent's Report:
Superintendent Moore reported that NISRA Fall registration ended Friday, August 7th. Many Special Events and Adult Social Clubs are at the maximum registration numbers with waitlists. There are currently 233 registrations on the waitlist. Staff are working to evaluate program space, staff availability, and budgets to accommodate waitlists. Interviews have started for the senior manager of recreation position. The LIFE program is booming. Two new locations have opened at Oakwoods Lodge in Crystal Lake and The Centre in Elgin. There will be a ribbon cutting at the Elgin location on September 23rd.

4.00 Director's Report:
Director Jenkins thanked and recognized Patty Panas, Jennifer Wiley, Sue Just, and Eli Rudin for their crucial role with the audit and helping NISRA once again earn the Government Finance Officers Association (GFOA) Certificate of Achievement for Excellence in Financial Reporting. In July, NISRA submitted our funding request to the McHenry County Mental Health 708 Board for $55,500. This funding helps support our Summer Day Camp program registrations and Respite funds. NISRA also submitted a $3,000 grant request to the Wauconda Township Board of Trustees to support program scholarships. Director Jenkins stated NISRA is preparing for our IAPD/IPRA Distinguished Agency review on October 22, and NISRA's Annual Planning is taking place August 20 & 21 offsite for staff to review the past year, the needs assessment, and work on the Strategic Plan for 2027-2028.

5.00 Presentation & Acceptance of Consent Agenda Items:
A motion to approve July 15, 2026, Meeting Minutes, July 2026 Financial Reports, and Warrant #4 FY 2026/27.
Motion by: Jones 2nd by: Staton
Roll Call: Jones, Reckamp, Peterson, Schraw, Atkinson, Crowe, Splitt, Damisch, Staton
Ayes: 9
Nays: 0
Motion carried.

6.00 Old Business

7.00 New Business

7.20 Needs Assessment Survey Summary Report:
Director Jenkins gave a brief overview of 2026 Needs Assessment Survey conducted in June/July 2026. There were 181 responses from participants, parents/guardians/caregivers, past participants, prospective participants, community members, and other individuals connected to NISRA.
A motion to accept the Needs Assessment Survey Summary Report.
Motion by: Jones 2nd by: Peterson
Motion carried by voice vote.

7.30 Appointment of new Board Liaison to the NISRA Foundation Board of Directors:
Director Jenkins noted that with the recent change in the Board of Directors' representation, the NISRA Foundation needs a new Board Liaison from the NISRA Board of Directors to serve on its Board. Director Jenkins recommended Jo Atkinson, Community Engagement Director in Harvard, for this position.
A motion to approve the new Board Liaison to the NISRA Foundation Board of Directors.
Motion by: Splitt 2nd by: Jones
Motion carried by voice vote.

8.00 NISRA Foundation Report:
Randy Splitt, Lake in the Hills Director of Parks & Recreation and the NISRA/NISRA Foundation liaison reported there are 3-4 foursomes available for the Women's Golf Outing and still looking for additional raffle items. Jamie Lee, Manager of Fund Development, has been working hard to apply for and receiving new grants and finding new sponsorship opportunities. The Foundation has also joined several Chambers including Huntley, Cary Grove, and Elgin.

9.00 Comments from the Directors:
Randy Splitt, Lake in the Hills Director of Parks & Recreation and NISRA/NISRA Foundation liaison expressed his appreciation for supporting Lake in the Hills and the Foundation. The board members congratulated and wished him well in retirement.

10.00 Executive Session Pursuant to 5 ILCS 120/2 et seq.:
There was no need for Executive Session at this time.

12.00 Adjournment:
A motion to adjourn the meeting at 2:06 PM.
Motion by: Staton *2nd by: Peterson*
Ayes: 9
Nays: 0
Motion carried.

Minutes respectfully submitted by: Heidi Jenkins
Heidi Jenkins

Minutes recorded by Tara Mackey.