



NISRA

Northern Illinois
Special Recreation Association

Municipal Directory

Fiscal Year 2026-2027

(May 1 – April 30)



The Northern Illinois Special Recreation Association (NISRA) was formed on March 9, 1976 when the original four Park Districts signed Articles of Agreement to form the cooperative. The formation of a Special Recreation Association (SRA) in Illinois is authorized by the **Illinois Park District Code (70 ILCS 1205/8-10b)** and the **Illinois Municipal Code (65 ILCS 5/11-95-13 and 11-95-14)**. These statutes enable two or more park districts, municipalities, or a combination thereof to enter into a joint agreement to "establish, maintain, and manage recreation programs" for people with disabilities.

NISRA's mission; Enriching the lives of people with disabilities through meaningful recreation experiences.

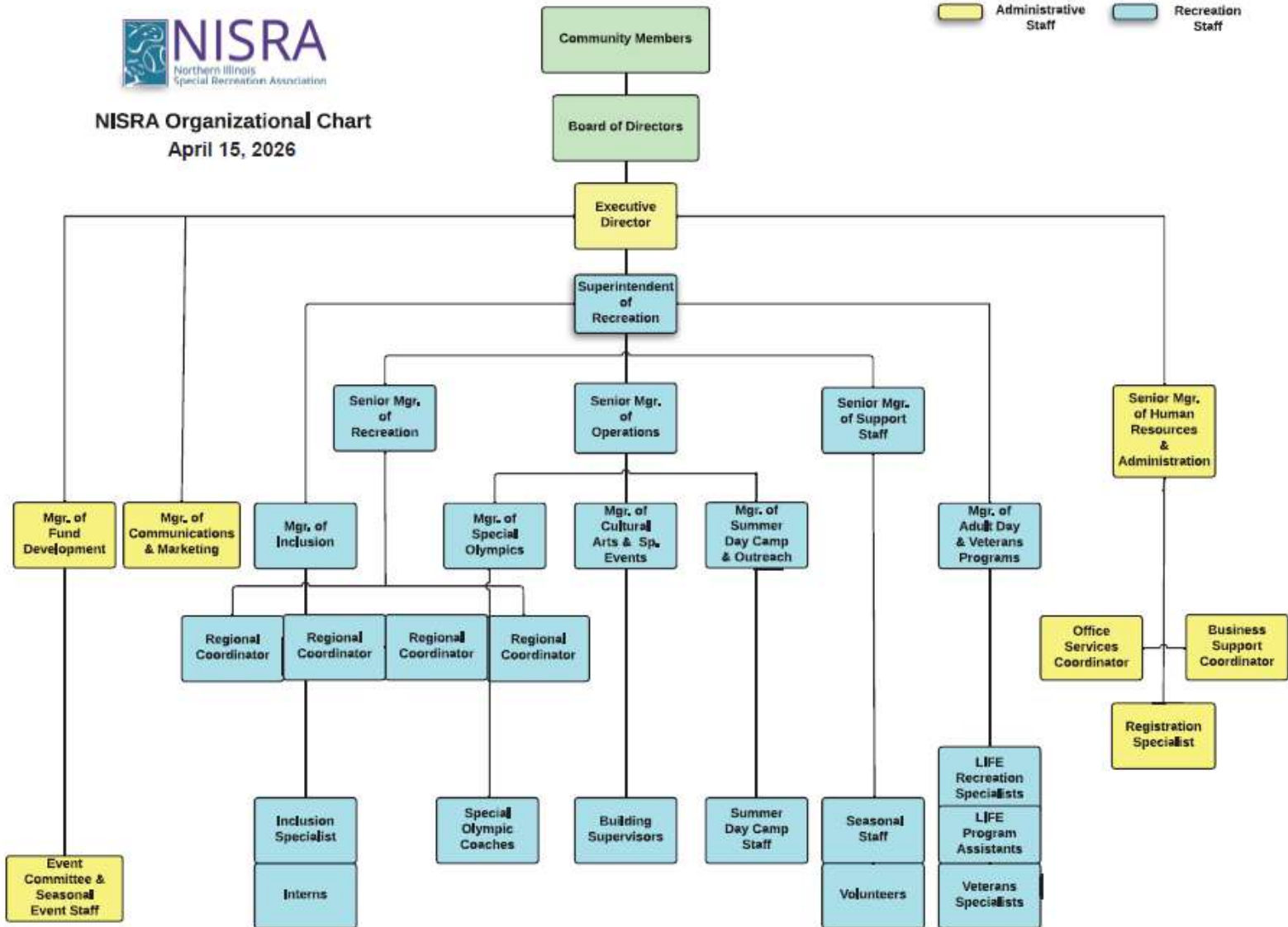
NISRA's Vision; To be a community of limitation free recreation.

NISRA's Core Values; Fun, Professional, Compassionate, Trustworthy, and Innovative.



NISRA Organizational Chart April 15, 2026

Administrative Staff
Recreation Staff



Approved by Board President: *Scott Crowe*



NISRA

Northern Illinois Special Recreation Association

NISRA • Sage Therapeutic Recreation Center
285 Memorial Drive • Crystal Lake, IL 60014 | 815-459-0737

LOCATION

NISRA's administrative office and Sage Therapeutic Recreation Center are located on Memorial Drive in Crystal Lake, directly across from the Crystal Lake Post Office.

ARRIVAL

Please use 285 Memorial Drive, Crystal Lake, IL 60014, when entering the address into a GPS or mapping application. Visitor parking is available at the facility.

MAJOR APPROACHES

From Route 14 / Northwest Highway

Travel north on Main Street toward downtown Crystal Lake. Turn east onto Congress Parkway, then north onto Memorial Drive. NISRA is located at 285 Memorial Drive, across from the Crystal Lake Post Office.

From Route 31

Travel west on Crystal Lake Avenue toward downtown Crystal Lake. Turn south onto Memorial Drive and continue to 285 Memorial Drive.

From Route 176 / Terra Cotta Avenue

Travel toward downtown Crystal Lake and follow Crystal Lake Avenue. Continue toward Memorial Drive and proceed to 285 Memorial Drive.

VISITOR LANDMARK

The Crystal Lake Post Office is directly across from NISRA and is a helpful landmark when approaching the facility.



Area map

NISRA operates one facility:

NISRA Office/Sage Therapeutic Recreation Center, 285 Memorial Drive, Crystal Lake, IL 60014

Total Number of Staff (Based on 2025 number of W2's issued):

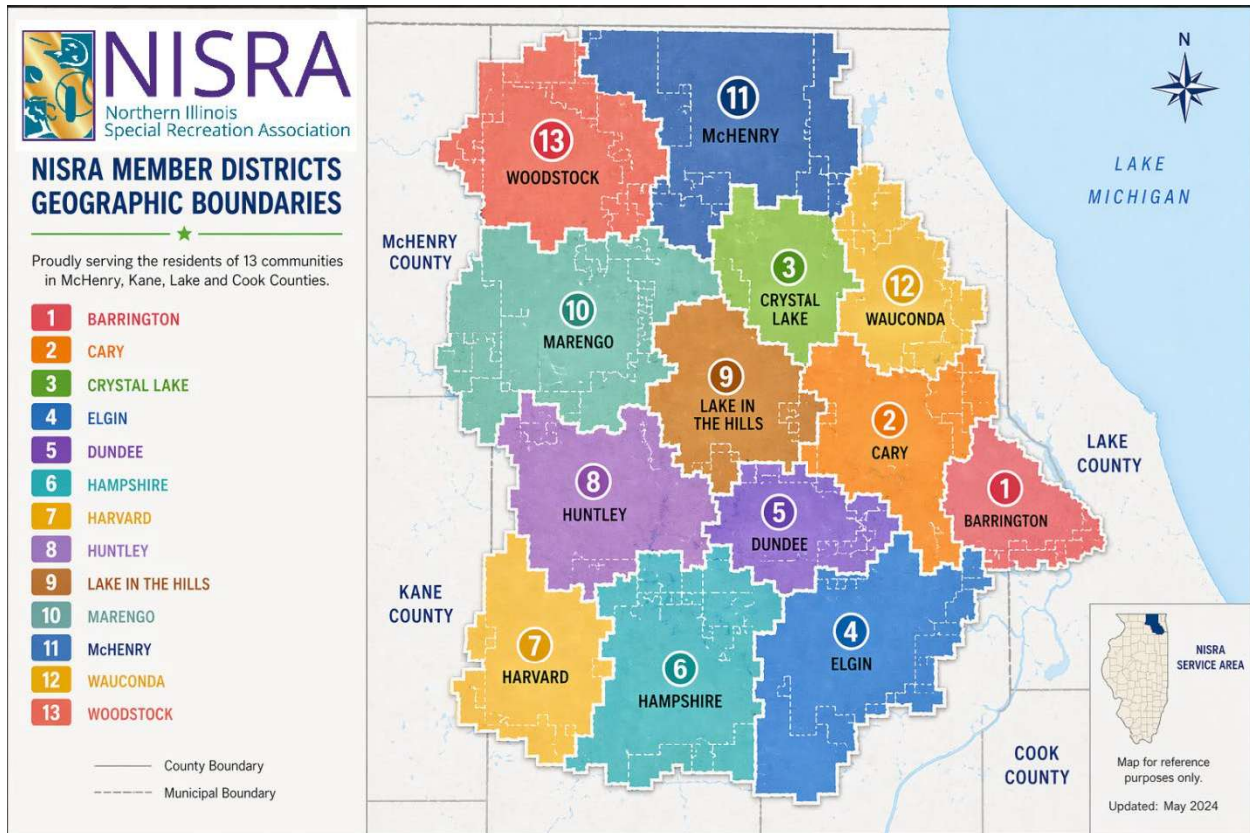
- **Full-time: 23**
- **Part-time: 166**

Board of Directors

<u>Name</u>	<u>District/Community</u>
Terry Jennings	Barrington Park District
Dan Jones	Cary Park District
Kurt Reckamp	Crystal Lake Park District
Dave Peterson	Dundee Township Park District
Jen Hermonson	City of Elgin
Laura Schraw	Hampshire Township Park District
Jo Atkinson	City of Harvard
Scott Crowe	Huntley Park District
Katie Gock	Village of Lake In The Hills
Amanda Damisch	Marengo Park District
Bill Hobson	City of McHenry
Tim Stanton	Wauconda Park District
Mark Pentecost	City of Woodstock

The Board of Directors shall govern the Association in accordance with the Articles of Agreement between the member districts/communities and may otherwise exercise all powers of the Association and do all such lawful acts and things as are not to be statute prohibited. The NISRA Board of Directors regular Board meetings are the third Wednesday of the month at 1:30 p.m. in the months of May, July, August, October, November, January, February, and April. The Board of Directors has three Board Committees: Finance, Strategic Planning, and Personnel & Policy. The committee meetings are scheduled for 12:30 p.m. with: Finance being held the third or fourth Wednesday in September (Depending on the annual NRPA National Congress & Conference) and the third Wednesday in January; Strategic Planning being held the third Wednesday in November; and Personnel & Policy the third Wednesday in February. All meetings are being held at the NISRA office, 285 Memorial Drive, Crystal Lake, IL, 60014. Citizen advisory focus groups and citizen advisory committees are created as necessary and meet to assist the Board of Directors and staff in developing plans to address special recreation program needs.

NISRA Member District Geographic Boundaries



Freedom of Information Requests

NISRA is committed to providing public access to information in compliance with the Illinois Open Meetings Act and Freedom of Information Act. Requests made under the Freedom of Information Act (FOIA) to review or obtain copies of public records held by NISRA will be processed as quickly as possible.

FOIA Request Process

Requests may be submitted by mail, email, fax, or drop-off at the NISRA administrative office. Per IL P.A. 104-0438, electronic FOIA requests must appear in its entirety within the body of the email or electronic submission. As a security measure, no Public body shall be required to open electronic attached files or hyperlinks to view or access details of a request.

A copy of the FOIA Request Form may be accessed online at www.nisra.org or by stopping by the NISRA office at 285 Memorial Drive, Crystal Lake, IL 60014 Monday-Friday during regular business hours of 8:30 a.m. – 5:00 p.m. The office is closed on designated Holidays. Questions regarding hours of operation, please call the NISRA office at 815-459-0737.

Requests should be directed to:

Heidi Jenkins

Chief FOIA Officer/Executive Director

NISRA

285 Memorial Drive, Crystal Lake, IL 60014

815-459-0737, ext. 238

815-459-0388 fax

foia@nisra.org

After a FOIA request is received, the Chief FOIA Officer will respond within five (5) business days in accordance with the provisions of the Illinois Statutes with the requested materials, unless a request is denied or an extension is required. If a request is denied, partially denied, or an extension is required, the requesting party will be notified in writing. If a request is denied, there is an appeals process. The person making the request should make and retain a copy of the request in order to include a copy if a review/appeal needs to be filed.

Fees for copies:

- Original documents at NISRA's administrative office at 285 Memorial Drive in Crystal Lake, Illinois may be inspected on-site at no charge.
- No fees are charged for the first 50 pages of black & white, letter or legal sized copies on white paper.

- For over 50 pages, 15 cents per page will be charged for additional black & white, letter or legal sized copies on white paper.
- 50 cents per page will be charged for color copies on letter or legal sized white paper.
- \$1.00 will be charged for each certified document.
- Market rate will be charged to reproduce photographs, plats, maps, specifications and other documents larger than 8 1/2 x 14 inches.

All fees for copying or certification of documents are payable at the time the copies are made or certified.

NOTE: The public has the right to information produced by government agencies with certain privacy limitations (5ILCS 140/1). When a FOIA request is made, information about the individual making the request becomes public record and the request may be posted online.