

**NISRA BOARD OF DIRECTOR'S
MEETING
NISRA Office, Crystal Lake
May 15, 2019**

Meeting Minutes

1.00 Call to Order: The meeting was called to order at 1:37PM by Thom Palmer

Roll Call: Jason Herbster (Crystal Lake), Dave Peterson (Dundee), Laura Schraw (Hampshire), Thom Palmer (Huntley), Bill Hobson (McHenry), Nancy Burton (Wauconda), Dave Zinnen (Woodstock)

Staff Present: Jim Wiseman, Executive Director; Heidi Jenkins, Superintendent of Recreation; Gergana Minchev, Senior Manager of Finance & Administration as Recording Secretary

2.00 Recognition of Visitors & Matters from the Public:

None

3.00 Superintendent's Report:

Superintendent Jenkins gave a brief overview of the Winter participation numbers included with the board report. Jenkins informed the board members of two Interns who have started their internship at NISRA last week. In addition, the NISRA Foundation will also have an Intern whose position is fully funded through the Leadership of Greater McHenry County Intern Program.

4.00 Director's Report:

In addition to his board report, Director Wiseman informed the board members the newly purchased 14-passenger Wheelchair Accessible activity bus is delivered, and currently being prepared for the upcoming Summer season. Wiseman gave updates on upcoming meetings and work initiatives for FY 19/20 he is currently working on. Lastly, Wiseman asked if any of the board members would be interested to join the NISRA foursome for the upcoming Barrington Area United Way annual golf outing scheduled for June 21, 2019. He specified the Barrington Area United way is a long-time supporter of the NISRA Summer Day Camp Scholarship program.

5.00 Presentation & Acceptance of Consent Agenda Items:

A motion to approve the April 17, 2019 Meeting Minutes, April 30, 2019 Financial Reports, Warrants #12.5, FY 18/19 and Warrant #1, FY 19/20

Motion by: Burton 2nd by: Schraw

Roll Call: Herbster, Peterson, Schraw, Palmer, Hobson, Burton, Zinnen

Ayes: 7

Nays: 0

Motion carried.

6.00 Old Business

None

7.00 New Business

7.10 Election of FY 19/20 Officers:

Director Wiseman presented the FY 18/19 Officers and clarified that typically the Board President-Elect transitions to the Board President position. After discussion and nominations the FY 19/20 Officers are as follows:

President:	Dan Jones
President-Elect:	Dave Peterson
Treasurer:	Laura Schraw
Secretary:	Jim Wiseman

A motion to approve the appointment of FY 19/20 Officers.

Motion by: Zinnen 2nd by: Burton

Ayes: 7

Nays: 0

Motion carried

7.20 FY 19/20 Calendar of Public Meetings:

A motion to approve and post the FY 19/20 Calendar of Public Meetings as presented.

Motion by: Hobson 2nd by: Zinnen

Ayes: 7

Nays: 0

Motion carried

7.30 FY 19/20 Committee Work Plan & Assignments:

Director Wiseman asked if any of the board members would like to switch or withdraw from a Committee they are appointed to. None expressed interest.

A motion to accept the FY 19/20 Committee Work Plans as presented and appointments of board members to the committee.

Motion by: Hobson 2nd by: Herbster

Ayes: 7

Nays: 0

Motion carried

8.00 NISRA Foundation Report

Director Wiseman informed the board members the Mental Health Resource League is hosting their annual Spring Craft Fair, Fair Diddlely this upcoming Sunday, May 19, 2019. The Mental Health Resource League is a supporter of the NISRA Foundation for number of years.

9.00 Comments from the Directors:

Thom Palmer shared his experience of switching phone system to VOIP, and recommended Huntley Park District IT Service Company.

10.00 Executive Session:

A motion to enter Executive Session at 1:50PM for the Purpose of Semi-Annual Review and Release of Executive Session Meeting Minutes.

Motion by: Schraw 2nd by: Peterson

11.00 Action Regarding Executive Session Items:

A motion to approve and release the Executive Session Meeting Minutes dated November 28, 2018, April 17, 2019 May 16, 2019, and to continue to hold Executive Session Meeting Minutes dated January 15, 2015, January 21, 2015, April 15, 2015, and April 19, 2019 due to an on-going need for confidentiality regarding litigation.

Motion by: Hobson

2nd by: Herbster

Ayes: 7

Nays: 0

Motion carried.

12.00 Adjournment:

A motion to adjourn the meeting at 1.54PM.

Motion by: Zinnen

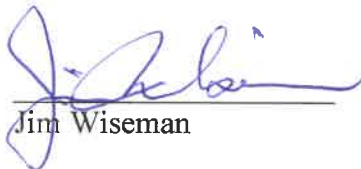
2nd by: Burton

Ayes: 7

Nays: 0

Motion carried.

Minutes respectfully submitted by:


Jim Wiseman

Minutes recorded by Gergana Minchev.